



Will Austin
Town Clerk

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To: Members of the Finance and General
Purposes Committee - Cllrs:
Nigel Amor, Rob Casey, Andrew Holdridge,
Anna Killick, Ann Langridge, Paddy Mooney,
Nigel Rawlings, Anne Rickard and
Sarah Williams.

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(Copy to other Town Council Members)

4 March 2025

Dear Town Councillor,

You are summoned to a meeting of the Finance and General Purposes Committee, to be held at **Mountfield, Rax Lane, Bridport, DT6 3JP** on **Monday 10 March 2025 at 7.00pm** when it is proposed to transact the following business. Limited spaces will be available for public attendance. Virtual attendance can be made available for members of the public, provided a request is received by the Clerk, by midday on the day preceding the meeting.

Yours sincerely

Town Clerk

This meeting is open to the press and public

AGENDA

PUBLIC FORUM

Prior to the remainder of the Committee's meeting, a period of up to 30 minutes, or less as the case may be, will be allowed for members of the public present, who are electors or residents in the parish of Bridport or adjoining parishes, to ask questions and make statements for a maximum of three minutes each, in respect of items on the agenda of this committee meeting.

1. APOLOGIES

To receive apologies for absence submitted by Members.



2. **DECLARATIONS OF INTEREST**
To receive any declarations of interest by members.
3. **MINUTES**
To confirm the minutes of the meeting of the Committee held on 13 January 2025 (previously circulated, but [enclosed](#) for members of the Committee).
4. **BEST VALUE & SCRUTINY SUB-COMMITTEE**
To receive and adopt the minutes of the meeting held on 4 March 2025 (enclosed), and to consider the recommendations therein. Matters to be considered may include, but are not limited to:
 - Interim report of the Internal Auditor.
 - Investment Review 2024/25 and Strategy 2025/26.
 - Approval of the Asset Register.
 - Standing Orders/Financial Regulations – arrangements for review.
5. **ENVIRONMENT & SOCIAL WELLBEING COMMITTEE**
To consider any recommendations arising from the meeting of the Environment & Social Wellbeing Committee held on 5 March 2025. Matters to be considered may include, but are not limited to:
 - Jurassic Amateur Boxing Club – funding request.
 - Writing Box Bridport – request from Bridport Writers Network to adopt two phone kiosks.
 - Development of Community Bus Services.
 - Bridport Food Matters – update on discussions at the previous meeting.
6. **MARKET & BUSINESS LIAISON WORKING GROUP**
To receive the notes of the meeting held on 4 February 2025 ([enclosed](#)) and to consider any recommendations therein.
7. **INCOME GENERATION TASK & FINISH GROUP**
To consider the notes of a meeting held on 18 February 2025 ([enclosed](#)) and agree any recommendations therein.
8. **WEST BAY CAR BOOT SALE GRANT AWARDS**
To approve awards recommended by the grants panel meeting on 10 March 2025 (to be tabled at the meeting).



9. SERVICES ADMINISTERED BY THE TOWN SURVEYOR AND PROPERTY MANAGER
Town Clerk and Property Manager to report on projects, [ENCL: 3989](#), and to agree any actions arising.
10. REVIEW OF THE EFFECTIVENESS OF INTERNAL AUDIT AND APPOINTMENT OF AN INTERNAL AUDITOR FOR 2025/26
To consider a report of the Town Clerk, [ENCL: 3990](#).
11. PAYMENT OF ACCOUNTS
To approve list number 5 – 2024/2025, [ENCL: 3991](#).
12. COMMUNICATIONS
To receive any correspondence for urgent communication, and to receive any committee-relevant reports from councillor representatives to outside bodies.
13. *PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960*
"That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw."
14. STAFFING MATTERS
To consider reports of the Town Clerk and Council Leader, and agree any actions arising.
15. PROPERTY MATTERS
To consider two property-related matters, and agree any actions arising.

The next meeting of the Committee will be held on 9 June 2025