

Minutes of a meeting of the NEIGHBOURHOOD PLAN JOINT COUNCILS COMMITTEE (NPJCC) held in the Committee Room at Mountfield on Thursday 6 June 2024 at 10.00am.

PRESENT: Members: Jonathan Bourbon (Bridport Town Council), Kelvin Clayton (Bridport Town Council), Andrew Holdridge (Bridport Town Council), Patrick Mooney (Bridport Town Council), and Paul Hartmann (Symondsburry Parish Council).

Also present: Cllr Anna Killick (Bridport Town Council), Will Austin (Town Clerk) and David Dixon (Project Manager).

1. ELECTION OF CHAIRMAN FOR THE MUNICIPAL YEAR 2024-25

Cllr Andrew Holdridge was nominated and seconded to serve as Chairman for the municipal year. There being no other nominations, it was

RESOLVED: that Cllr Andrew Holdridge be elected to serve as the Chairman of the Neighbourhood Plan Joint Councils Committee for the municipal year 2024/2025.

Cllr Holdridge chaired the meeting from this point.

PUBLIC FORUM

There were no contributions from members of the public.

2. APOLOGIES

Apologies for absence were received from Cllr Dave Bolwell (Bridport Town Council) and Phyllida Culpin (BANP Steering Group).

3. DECLARATIONS OF INTEREST

There were no declarations of interest.

4. ELECTION OF VICE CHAIRMAN FOR THE MUNICIPAL YEAR 2024-25

Cllr Paul Hartmann was nominated and seconded to serve as Vice Chairman for the municipal year. There being no other nominations, it was

RESOLVED: that Cllr Paul Hartmann be elected to serve as the Vice Chairman of the Neighbourhood Plan Joint Councils Committee for the municipal year 2024/2025.

5. MINUTES OF LAST MEETING

RESOLVED: that the minutes of the meeting of the inquorate NPJCC held on 29 February 2024 be approved, and that the Chairman should sign these as a correct record.

RESOLVED: That the following recommendations included within the minutes be approved:

(i) MINUTES OF LAST MEETING

That the minutes of the meeting of the NPJCC held on 30 November 2023 be agreed, and that the Chairman should sign these as a correct record.

(ii) PROPOSAL FOR LIGHT REVIEW OF BANP 2024

That the proposal for a light, factual review of the BANP presented by the BANP Steering Group be approved. The proposed review would be a valuable exercise in preparing for and responding to the Dorset Council Local Plan consultation, expected in early 2025.

(iii) OTHER INFORMATION UPDATE ITEMS

That the updates be noted.

6. IMPLEMENTING THE NEIGHBOURHOOD PLAN – ANNUAL MONITORING REPORT

Consideration was given to the draft Annual Monitoring report, ENCL: 3908. The Project Manager introduced the report, which covered both the use of the Plan, and progress with projects. He advised that Dorset Council was using the Plan, but more work might be required to establish more detail of how it was used. Some planning decisions had been contrary to the recommendations of participating councils. Bridport Town Council and Bradpole Parish Council had made extensive use of, and reference to, the Plan in comments on applications, but other councils less so.

Members discussed:

- Typographical errors in the report, for correction.
- The impact of the monitoring report. The Project Manager advised that it would be submitted to Dorset Council for consideration, and would be used in any review of the Plan.
- An outstanding requirement for Symondsburry Parish Council to provide details of expenditure on BANP Projects and any CIL contributions to complete the report.

The Town Clerk left the meeting at this point and did not return.

Members also noted that the five-year land supply requirements for each current Local Plan in the Dorset Council area were set to be 'pooled' into one calculation for the whole area.

RESOLVED: that the BANP Annual Monitoring Review 2023/24 be approved, subject to amendments discussed at the meeting.

7. PLAN REVIEW TIMETABLE

The Project Manager and Communities Initiatives Officer reported that:

- The Neighbourhood Plan Steering Group had commenced preparatory work for a light review – identifying need for updating text, and any policy changes that would affect BANP policies.
- The current BANP had identified a need for a workspace survey, to better understand need and supply issues impacting economic development.
- Waiting lists for allotments was an increasing issue that the review needed to consider. Current information on the allotment situation for Symondsburry Parish Council was needed, and Cllr Paul Hartmann agreed to pursue this.

Members noted that it was important to be proactive in using and updating the BANP, and that aligning and connecting the BANP review with Dorset Local Plan production should guide and inform the review.

RESOLVED: That a meeting with senior officers of Dorset Council be sought, to discuss the relationship between the BANP review and production of the Dorset Local Plan. This meeting to be attended by the NPJCC Vice Chair and possibly Cllr Dave Bolwell or Cllr Kelvin Clayton, and reported back to the September meeting.

RESOLVED: That a brief, and a budget request to undertake a workspace survey be prepared, and that a decision whether to proceed be delegated to the Chair and Vice Chair, in consultation with the Project Manager.

8. **BUDGET REPORT**

This item was deferred.

9. **OTHER INFORMATION UPDATE ITEMS**

No information items were reported.

10. **DATES OF FUTURE MEETINGS**

The dates for future meetings of the JCC will be 5 September 2024, 28 November 2024 and 27 February 2025, all at 10:00am.

Agenda items for the next meeting would include:

- A report back on a proposed NPJCC meeting with Dorset Council.
- A Steering Group presentation on progress with the light review of the BANP.

Meeting closed at 10.54am.

The next JCC meeting is scheduled for 10:00am on 5 September 2024