

**Will Austin
Town Clerk**

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To Members of the Best Value and Scrutiny
Sub Committee: Cllrs: Jonathan Bourbon,
Sarah Carney, Andrew Holdridge, Anna
Killick, Ann Langridge, Paddy Mooney, Anne
Rickard, Dave Rickard and Steve Williams.

(Copy for information to other Members of
the Town Council)

26 November 2024

Dear Town Councillor,

You are summoned to a meeting of the Best Value and Scrutiny
Sub-Committee to be held at **Mountfield, Rax Lane, Bridport
DT6 3JP** on **Tuesday 3 December 2024 at 10.00am** when it is
proposed to transact the following business. Virtual attendance
can be made available for members of the public, provided a
request is received by the Clerk, by midday on the day preceding
the meeting.

Yours sincerely



Town Clerk

This meeting is open to the press and public

AGENDA

PUBLIC FORUM

Prior to the remainder of the Sub Committee's meeting, a period
of up to 30 minutes, or less as the case may be, will be allowed
for members of the public present, who are electors or residents
in the parish of Bridport or adjoining parishes, to ask questions
and make statements in respect of items on the agenda.

1. APOLOGIES
To receive apologies for absence submitted by members.
2. DECLARATIONS OF INTEREST
To receive any declarations of interest submitted by members.
3. MINUTES
To confirm the minutes of the meeting of the Sub-Committee held on 3 September 2024 ([copy enclosed](#)).
4. WEST BAY CAR BOOT SALE GRANTS SCHEME
To agree the membership of the West Bay Car Boot Sale Grants Panel for 2025, to accord with the previously resolved structure of five town councillors and two Dorset Council members.
5. INTERNAL AUDIT
To receive, consider, and approve the interim report of the independent internal auditor, [ENCL: 3950](#).
6. COUNCILLOR/OFFICER PROTOCOL
To consider a draft protocol governing relations between councillors and officers, [ENCL: 3951](#).
7. RESERVES POLICY
To consider a draft Reserves Policy, [ENCL: 3952](#).
8. COMMUNICATIONS
To receive any correspondence for urgent communication.
9. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960
To resolve: *“That in view of the confidential nature of the business (work in progress) about to be transacted, it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw”*.
10. DRAFT ESTIMATES 2025/26
To receive draft budget proposals for 2025/26 and a verbal update on discussions at the Budget Working Group.

**The next meeting of this Sub Committee will be held on
4 March 2025**