

**Name of Smaller authority:  
Bradpole Parish Council**

**NOTICE OF PUBLIC RIGHTS AND PUBLICATION OF  
UNAUDITED ANNUAL GOVERNANCE &  
ACCOUNTABILITY RETURN**

**ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2024**

**Local Audit and Accountability Act 2014 Sections 26 and 27  
The Accounts and Audit Regulations 2015 (SI 2015/234)**

| NOTICE   | NOTES  |
|--|--|
| <p><b>1. Date of announcement 30<sup>th</sup> of June 2024</b></p> <p><b>2. Each year the smaller authority's Annual Governance and Accountability Return (AGAR) needs to be reviewed by an external auditor appointed by Smaller Authorities' Audit Appointments Ltd. The unaudited AGAR has been published with this notice. As it has yet to be reviewed by the appointed auditor, it is subject to change as a result of that review.</b></p> <p><b>Any person interested has the right to inspect and make copies of the accounting records for the financial year to which the audit relates and all books, deeds, contracts, bills, vouchers, receipts and other documents relating to those records must be made available for inspection by any person interested. For the year ended 31 March 2024, these documents will be available on reasonable notice by application to:</b></p> <p>(b) Mrs S Goldsmith<br/>Bradpole Ward Clerk Bridport Town Council</p> <p>Tel No 01308 456722    Email <a href="mailto:bradpole.ward@bridport-tc.gov.uk">bradpole.ward@bridport-tc.gov.uk</a></p> <p style="text-align: center;">commencing on 1<sup>st</sup> of July 2024<br/>and ending on 9th August 2024</p> <p><b>3. Local government electors and their representatives also have:</b></p> <ul style="list-style-type: none"><li>• The opportunity to question the appointed auditor about the accounting records; and</li><li>• The right to make an objection which concerns a matter in respect of which the appointed auditor could either make a public interest report or apply to the court for a declaration that an item of account is unlawful. Written notice of an objection must first be given to the auditor and a copy sent to the smaller authority.</li></ul> <p>The appointed auditor can be contacted at the address in paragraph 4 below for this purpose between the above dates only.</p> <p><b>4. The smaller authority's AGAR is subject to review by the appointed auditor under the provisions of the Local Audit and Accountability Act 2014, the Accounts and Audit Regulations 2015 and the NAO's Code of Audit Practice 2015. The appointed auditor is:</b></p> <p><b>BDO LLP</b><br/>Arcadia House<br/>Maritime Walk<br/>Ocean Village<br/>Southampton<br/>SO14 3TL<br/>✉ <a href="mailto:councilaudits@bdo.co.uk">councilaudits@bdo.co.uk</a></p> <p><b>5. This announcement is made by (e) S.Goldsmith Bradpole Ward Clerk BTC</b></p> | <p>(a) Insert date of placing of the notice which must be not less than 1 day before the date in (c) below</p> <p>(b) Insert name, position and address/telephone number/ email address, as appropriate, of the Clerk or other person to which any person may apply to inspect the accounts</p> <p>(c) Insert date, which must be at least 1 day after the date of announcement in (a) above and at least 30 working days before the date appointed in (d) below</p> <p>(d) The inspection period between (c) and (d) must be 30 working days inclusive and must include the first 10 working days of July.</p> <p>(e) Insert name and position of person placing the notice – this person must be the responsible financial officer for the smaller authority</p> |

## LOCAL AUTHORITY ACCOUNTS: A SUMMARY OF YOUR RIGHTS

Please note that this summary applies to all relevant smaller authorities, including local councils, internal drainage boards and 'other' smaller authorities.

### The basic position

The [Local Audit and Accountability Act 2014](#) (the Act) governs the work of auditors appointed to smaller authorities. This summary explains the provisions contained in Sections 26 and 27 of the Act. The Act and the [Accounts and Audit Regulations 2015](#) also cover the duties, responsibilities and rights of smaller authorities, other organisations and the public concerning the accounts being audited.

As a local elector, or an interested person, you have certain legal rights in respect of the accounting records of smaller authorities. As an interested person you can inspect accounting records and related documents. If you are a local government elector for the area to which the accounts relate you can also ask questions about the accounts and object to them. You do not have to pay directly for exercising your rights. However, any resulting costs incurred by the smaller authority form part of its running costs. Therefore, indirectly, local residents pay for the cost of you exercising your rights through their council tax.

### The right to inspect the accounting records

Any interested person can inspect the accounting records, which includes but is not limited to local electors. You can inspect the accounting records for the financial year to which the audit relates and all books, deeds, contracts, bills, vouchers, receipts and other documents relating to those records. You can copy all, or part, of these records or documents. Your inspection must be about the accounts, or relate to an item in the accounts. You cannot, for example, inspect or copy documents unrelated to the accounts, or that include personal information (Section 26 (6) – (10) of the Act explains what is meant by personal information). You cannot inspect information which is protected by commercial confidentiality. This is information which would prejudice commercial confidentiality if it was released to the public and there is not, set against this, a very strong reason in the public interest why it should nevertheless be disclosed.

When smaller authorities have finished preparing accounts for the financial year and approved them, they must publish them (including on a website). There must be a 30 working day period, called the 'period for the exercise of public rights', during which you can exercise your statutory right to inspect the accounting records. Smaller authorities must tell the public, including advertising this on their website, that the accounting records and related documents are available to inspect. By arrangement you will then have 30 working days to inspect and make copies of the accounting records. You may have to pay a copying charge. The 30 working day period must include a common period of inspection during which all smaller authorities' accounting records are available to inspect. This will be 1-12 July 2024 for 2023-24 accounts. The advertisement must set out the dates of the period for the exercise of public rights, how you can communicate to the smaller authority that you wish to inspect the accounting records and related documents, the name and address of the auditor, and the relevant legislation that governs the inspection of accounts and objections.

### The right to ask the auditor questions about the accounting records

**You should first ask your smaller authority** about the accounting records, since they hold all the details. If you are a local elector, your right to ask questions of the external auditor is enshrined in law. However, while the auditor will answer your questions where possible, they are not always obliged to do so. For example, the question might be better answered by another organisation, require investigation beyond the auditor's remit, or involve disproportionate cost (which is borne by the local taxpayer). Give your smaller authority the opportunity first to explain anything in the accounting records that you are unsure about. If you are not satisfied with their explanation, you can question the external auditor about the accounting records.

The law limits the time available for you formally to ask questions. This must be done in the period for the exercise of public rights, so let the external auditor know your concern as soon as possible. The advertisement or notice that tells you the accounting records are available to inspect will also give the period for the exercise of public rights during which you may ask the auditor questions, which here



means formally asking questions under the Act. You can ask someone to represent you when asking the external auditor questions.

Before you ask the external auditor any questions, inspect the accounting records fully, so you know what they contain. Please remember that you cannot formally ask questions, under the Act, after the end of the period for the exercise of public rights. You may ask your smaller authority other questions about their accounts for any year, at any time. But these are not questions under the Act.

You can ask the external auditor questions about an item in the accounting records for the financial year being audited. However, your right to ask the external auditor questions is limited. The external auditor can only answer 'what' questions, not 'why' questions. The external auditor cannot answer questions about policies, finances, procedures or anything else unless it is directly relevant to an item in the accounting records. Remember that your questions must always be about facts, not opinions. To avoid misunderstanding, we recommend that you always put your questions in writing.

### **The right to make objections at audit**

You have inspected the accounting records and asked your questions of the smaller authority. Now you may wish to object to the accounts on the basis that an item in them is in your view unlawful or there are matters of wider concern arising from the smaller authority's finances. A local government elector can ask the external auditor to apply to the High Court for a declaration that an item of account is unlawful, or to issue a report on matters which are in the public interest. You must tell the external auditor which specific item in the accounts you object to and why you think the item is unlawful, or why you think that a public interest report should be made about it. You must provide the external auditor with the evidence you have to support your objection. Disagreeing with income or spending does not make it unlawful. To object to the accounts you must write to the external auditor stating you want to make an objection, including the information and evidence below and you must send a copy to the smaller authority. The notice must include:

- confirmation that you are an elector in the smaller authority's area;
- why you are objecting to the accounts and the facts on which you rely;
- details of any item in the accounts that you think is unlawful; and
- details of any matter about which you think the external auditor should make a public interest report.

Other than it must be in writing, there is no set format for objecting. You can only ask the external auditor to act within the powers available under the [Local Audit and Accountability Act 2014](#).

### **A final word**

You may not use this 'right to object' to make a personal complaint or claim against your smaller authority. You should take such complaints to your local Citizens' Advice Bureau, local Law Centre or to your solicitor. Smaller authorities, and so local taxpayers, meet the costs of dealing with questions and objections. In deciding whether to take your objection forward, one of a series of factors the auditor must take into account is the cost that will be involved, they will only continue with the objection if it is in the public interest to do so. They may also decide not to consider an objection if they think that it is frivolous or vexatious, or if it repeats an objection already considered. If you appeal to the courts against an auditor's decision not to apply to the courts for a declaration that an item of account is unlawful, you will have to pay for the action yourself.

|   |  |
|---|--|
| <p>For more detailed guidance on public rights and the special powers of auditors, copies of the publication <a href="#">Local authority accounts: A guide to your rights</a> are available from the NAO website.</p> | <p>If you wish to contact your authority's appointed external auditor please write to the address in paragraph 4 of the <i>Notice of Public Rights and Publication of Unaudited Annual Governance &amp; Accountability Return</i>.</p> |
|---|--|

## Bank reconciliation

This reconciliation should include all bank and building society accounts, including short term investment acc  
It must agree to Box 8 in the column headed "Year ending 31 March 2024 in the Accounting Statements of the  
agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the high  
remembering that un-presented cheques should be entered as negative figures.

Name of smaller authority:

County area (local councils and parish meetings only):

Financial year ending 31 March 2024

Prepared by (Name and Role):

Date: 16/05/2024

Balance per bank statements as at 31/3/2024

|     |        |   |   |   |
|-----|--------|---|---|---|
| TSB | 164526 | - | - | £ |
|-----|--------|---|---|---|

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Net balances as at 31/3/24

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Accounting statements 2023-24

Please complete the original figures for 2023 on last year's AGAR in the first column, then enter the restated figures in the next column. Please explain why the figures have change and how.

|   | Year ending                |                        | Change | Explain | Notes and guidance  |
|---|----------------------------|------------------------|--------|---------|---|
|   | Audited AGAR<br>31/03/2023 | Restated<br>31/03/2023 |        |         |   |
| 1. Balances brought forward                                 | 64,299.00                  | 64,299.00              | 0      | No      |   |
| 2. (+) Precept or Rates and Levies                          | 41,278.00                  | 41,278.00              | 0      | No      |   |
| 3. (+) Total other receipts                                 | 5,043.00                   | 5,043.00               | 0      | No      |   |
| 4. (-) Staff costs  | 13,023.00                  | 13,023.00              | 0      | No      |   |
| 5. (-) Loan interest/capital repayments                     | -                          | -                      | 0      | No      |   |
| 6. (-) All other payments                                   | 56,714.00                  | 56,714.00              | 0      | No      |   |
| 7. (=) Balances carried forward                             | 40,906.00                  | 40,883.00              | -23    | Yes     | As directed by BDO External Audit - unrepresented cheque deducted |
|   | Bal c/f checker            | Bal c/f checker        |        |         |   |
| 8. Total value of cash and short term investments           | 40,906.00                  | 40,906.00              | 0      | No      |   |
| 9. Total fixed assets plus long term investments and assets | 50,811.00                  | 50,811.00              | 0      | No      |   |
| 10. Total borrowings  | -                          | -                      | 0      | No      |   |



Accounting statements 2023-24

By completing this box, the figures will pull through to the relevant tabs of the workbook to assist you in reporting on the significant variances

|   | Year ending                  |                      | Variance £ | Variance % | Notes and guidance  |   | Explanation required |
|---|------------------------------|----------------------|------------|------------|---|---|----------------------|
|   | 31-Mar-23                    | 31-Mar-24            |            |            | Please round all figures to nearest £1. Do not leave any boxes blank and report £0 or Nil balances. All figures must agree to underlying financial records.   | Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year |                      |
| 1. Balances brought forward                                 | 64,299.00                    | 40,883.00            |            |            | Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year   | No explanation required   |                      |
| 2. (+) Precept or Rates and Levies                          | 41,278.00                    | 44,095.00            | 2817       | 7%         | Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.   | No explanation required   |                      |
| 3. (+) Total other receipts                                 | 5,043.00                     | 12,033.00            | 6990       | 139%       | Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.   | Please explain within the relevant tab  |                      |
| 4. (-) Staff costs  | 13,023.00                    | 16,195.00            | 3172       | 24%        | Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments. | Please explain within the relevant tab  |                      |
| 5. (-) Loan interest/capital repayments                     | -                            | -                    | 0          | 0%         | Total expenditure of payments of capital and interest made during the year on the authority's borrowings (if any).  | No explanation required   |                      |
| 6. (-) All other payments                                   | 56,714.00                    | 80,816.00            | 24102      | 42%        | Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).  | Please explain within the relevant tab  |                      |
| 7. (=) Balances carried forward                             | 40,883.00                    | -                    |            |            | Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).   | Please explain in the Reserves tab  |                      |
| 8. Total value of cash and short term investments           | Bal c/f checker<br>40,906.00 | Bal c/f checker<br>- |            |            | The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March - to agree with bank reconciliation.   |   |                      |
| 9. Total fixed assets plus long term investments and assets | 50,811.00                    | 57,109.00            | 6298       | 12%        | The value of all the property the authority owns - it is made up of all its fixed assets and long term investments as at 31 March.  | No explanation required   |                      |
| 10. Total borrowings  | -                            | -                    | 0          | 0%         | The outstanding capital balances as at 31 March of all loans from third parties (including PWLB).   | No explanation required   |                      |

**Precept or rates and levies**

2022/23    41278    2023/24    44095

Difference    2817  
 % Change    7%    No explanation required

Use the table below to breakdown your explanation

| 2022/23      | £        | 2023/24  | £        | Difference | Explanation (Ensure each explanation is quantified) |
|--------------|----------|----------|----------|------------|---|
|              |          |          |          | 0          |   |
|              |          |          |          | 0          |   |
|              |          |          |          | 0          |   |
|              |          |          |          | 0          |   |
|              |          |          |          | 0          |   |
|              |          |          |          | 0          |   |
|              |          |          |          | 0          |   |
|              |          |          |          | 0          |   |
|              |          |          |          | 0          |   |
|              |          |          |          | 0          |   |
|              |          |          |          | 0          |   |
|              |          |          |          | 0          |   |
|              |          |          |          | 0          |   |
|              |          |          |          | 0          |   |
|              |          |          |          | 0          |   |
|              |          |          |          | 0          |   |
| <b>Total</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b>   |   |

Enter more lines as appropriate

**Other receipts**

2022/23  2023/24

Difference

% Change

Yes explain

Use the table below to breakdown your explanation

*(consider any fixed assets that have been sold and ensure reflected in explanation in box 9 fixed assets)*

*Please ensure you complete the value for both years, please do not provide the movement only.*

| 2022/23      | £           | 2023/24      | £ | Difference  | Explanation (Ensure each explanation is quantified) |
|--------------|-------------|--------------|---|-------------|---|
| 3416         |             | 11777        |   | 8361        | CIL Payments  |
| 193          |             | 255          |   | 62          | Bank Interest                                       |
| 1050         |             | 0            |   | -1050       | Donations   |
| 383          |             | 0            |   | -383        | Refund  |
|              |             |              |   |             |   |
|              |             |              |   |             |   |
|              |             |              |   |             |   |
|              |             |              |   |             |   |
|              |             |              |   |             |   |
|              |             |              |   |             |   |
|              |             |              |   |             |   |
|              |             |              |   |             |   |
|              |             |              |   |             |   |
|              |             |              |   |             |   |
|              |             |              |   |             |   |
|              |             |              |   |             |   |
| <b>Total</b> | <b>5042</b> | <b>12032</b> |   | <b>6990</b> |   |

Enter more lines as appropriate



**Staff costs**

2022/23    13023    2023/24    16195

Difference    3172

% Change    24%    Yes explain

Use the table below to breakdown your explanation

*Identify and quantify, changes in head count, pay awards, change in hours, please provide a value*

| 2022/23      | £            | 2023/24      | £ | Difference  | Explanation (Ensure each explanation is quantified) |
|--------------|--------------|--------------|---|-------------|---|
| 10194        |              | 13331        |   | 3137        | Clerk- Deputy Clerk Pay Increases                   |
| 172          |              | 202          |   | 30          | Increases Pension Contribution                      |
|              |              |              |   | 0           |   |
|              |              |              |   | 0           |   |
|              |              |              |   | 0           |   |
|              |              |              |   | 0           |   |
|              |              |              |   | 0           |   |
|              |              |              |   | 0           |   |
|              |              |              |   | 0           |   |
|              |              |              |   | 0           |   |
|              |              |              |   | 0           |   |
|              |              |              |   | 0           |   |
|              |              |              |   | 0           |   |
|              |              |              |   | 0           |   |
| <b>Total</b> | <b>10366</b> | <b>13533</b> |   | <b>3167</b> |   |

Enter more lines as appropriate

**Loan interest & capital repayments**

2022/23  2023/24

Difference

% Change  No explanation required

**Use the table below to breakdown your explanation**

| 2022/23      | £        | 2023/24  | £        | Difference | Explanation (Ensure each explanation is quantified) |
|--------------|----------|----------|----------|------------|---|
|              |          |          |          | 0          |   |
|              |          |          |          | 0          |   |
|              |          |          |          | 0          |   |
|              |          |          |          | 0          |   |
|              |          |          |          | 0          |   |
|              |          |          |          | 0          |   |
|              |          |          |          | 0          |   |
|              |          |          |          | 0          |   |
|              |          |          |          | 0          |   |
|              |          |          |          | 0          |   |
|              |          |          |          | 0          |   |
|              |          |          |          | 0          |   |
|              |          |          |          | 0          |   |
|              |          |          |          | 0          |   |
|              |          |          |          | 0          |   |
|              |          |          |          | 0          |   |
|              |          |          |          | 0          |   |
|              |          |          |          | 0          |   |
|              |          |          |          | 0          |   |
|              |          |          |          | 0          |   |
|              |          |          |          | 0          |   |
| <b>Total</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b>   |   |

*Enter more lines as appropriate*

**All other payments**

2022/23  2023/24

Difference   
 % Change  Yes explain

Use the table below to breakdown your explanation

*(consider any fixed assets that have been purchased and reflect in explanation in box 9 fixed assets)*

*Please ensure you complete the value for both years, please do not provide the movement only.*

| 2022/23      | £ | 2023/24      | £ | Difference   | Explanation (Ensure each explanation is quantified)         | Is this purchase an asset and reflected in Box 9 |
|--------------|---|--------------|---|--------------|---|--|
| 0            |   | 2113         |   | 2113         | Refurbishment of bus shelter                                |  |
| 10337        |   | 3396         |   | -6941        | New and then further fitness trail equipment                |  |
| 0            |   | 3582         |   | 3582         | Refurbishment of Railway Crossing Gates                     |  |
| 0            |   | 5685         |   | 5685         | New Disabled Access Gates to Play Areas                     |  |
| 0            |   | 2477         |   | 2477         | 2 New accessibility benches and Notice Board                |  |
| 0            |   | 1000         |   | 1000         | Donation to Village Hall                                    |  |
| 1166         |   | 1300         |   | 134          | Increase in insurance annual renewal                        |  |
| 1430         |   | 2112         |   | 682          | Tree Work/Maintenance                                       |  |
| 0            |   | 250          |   | 250          | Donation to PVMC - New Life Buoy                            |  |
| 0            |   | 1042         |   | 1042         | New Information Board Railway Crossing Gates                |  |
| 2000         |   | 2100         |   | 100          | Increase of Grant to Holy Trinity Church - Grass Cutting    |  |
| 22636        |   | 0            |   | -22636       | Wicksteeds  |  |
| 0            |   | 205          |   | 205          | Groves Purchase of 3 Trees                                  |  |
| 860          |   | 906          |   | 46           | DAPTC Subscription  |  |
| 4800         |   | 7200         |   | 2400         | Lengthsman fees   |  |
| 0            |   | 33963        |   | 33963        | Transfer of money to BTC upon Parish Council been dissolved |  |
| <b>Total</b> |   | <b>43229</b> |   | <b>67331</b> |   |  |

Enter more lines as appropriate



Reserves

Box 7  Precept

|                                      | £                    | £                    | £        |
|--------------------------------------|----------------------|----------------------|----------|
| Earmarked reserves:                  | <input type="text"/> | <input type="text"/> |          |
|                                      |                      |                      | 0        |
| General reserve                      | <input type="text"/> |                      | 0        |
| Total reserves (must agree to Box 7) |                      |                      | <u>0</u> |

**Total fixed assets inc. long term investments**

2022/23  2023/24

Difference   
% Change

No explanation required - unless there is a capital payment or receipt in excess of 15% of fixed assets

Use the table below to breakdown your explanation

*(include any new additions or sold assets which should be reflected in other receipts or other payments)*

**Fixed assets**

| 2022/23      | £ | 2023/24 | £ | Difference | Explanation (Ensure each explanation is quantified) | Is this asset movement reflected in Box 3 or Box 6 | If No please explain why |
|--------------|---|---------|---|------------|---|--|--------------------------|
|              |   |         |   | 0          |   |  |                          |
|              |   |         |   | 0          |   |  |                          |
|              |   |         |   | 0          |   |  |                          |
|              |   |         |   | 0          |   |  |                          |
|              |   |         |   | 0          |   |  |                          |
|              |   |         |   | 0          |   |  |                          |
|              |   |         |   | 0          |   |  |                          |
|              |   |         |   | 0          |   |  |                          |
|              |   |         |   | 0          |   |  |                          |
|              |   |         |   | 0          |   |  |                          |
|              |   |         |   | 0          |   |  |                          |
|              |   |         |   | 0          |   |  |                          |
|              |   |         |   | 0          |   |  |                          |
|              |   |         |   | 0          |   |  |                          |
|              |   |         |   | 0          |   |  |                          |
|              |   |         |   | 0          |   |  |                          |
|              |   |         |   | 0          |   |  |                          |
|              |   |         |   | 0          |   |  |                          |
|              |   |         |   | 0          |   |  |                          |
|              |   |         |   | 0          |   |  |                          |
| <b>Total</b> | 0 | 0       | 0 | 0          |   |  |                          |

Enter more lines as appropriate

**Long Term investments**

Please provide value of investments held at each year end

2022/23  2023/24

| 2022/23      | £ | 2023/24 | £ | Difference | Explanation (Ensure each explanation is quantified) | Is this asset movement reflected in Box 3 or Box 6 | If No please explain why |
|--------------|---|---------|---|------------|---|--|--------------------------|
|              |   |         |   | 0          |   |  |                          |
|              |   |         |   | 0          |   |  |                          |
|              |   |         |   | 0          |   |  |                          |
| <b>Total</b> | 0 | 0       | 0 | 0          |   |  |                          |

**Total borrowings**

2022/23  2023/24

Difference   
 No explanation required

**Use the table below to breakdown your explanation**

*Please provide 3rd party confirmation if a non PWLB loan*

| 2022/23      | £        | 2023/24  | £        | Difference | Explanation (Ensure each explanation is quantified) |
|--------------|----------|----------|----------|------------|---|
|              |          |          |          | 0          |   |
|              |          |          |          | 0          |   |
|              |          |          |          | 0          |   |
|              |          |          |          | 0          |   |
|              |          |          |          | 0          |   |
|              |          |          |          | 0          |   |
|              |          |          |          | 0          |   |
| <b>Total</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b>   |   |

Enter more lines as appropriate



## Reconciliation between Box 7 and Box 8 in the Accounting Statements - Template

Applies to Accounting Statements prepared on an income and expenditure basis only  
Please complete the highlighted boxes.

Name of smaller authority: Bradpole Parish Council

County area (local councils and parish meetings only):  

There should only be a difference between Box 7 and Box 8 where the Accounting Statements within the AGAR have been prepared on an income and expenditure basis and there have been adjustments for debtors/prepayments and creditors/receipts in advance at the year end. Please provide details of the year end adjustments, showing how the net difference between them is equal to the difference between Boxes 7 and 8.

|   | 2023 |           | 2024 |   |
|---|------|-----------|------|---|
|   | £    | £         | £    | £ |
| <b>Box 7: Balances carried forward</b>  |      | 40,883.00 |      | - |
| <b>Deduct: Debtors (enter these as negative numbers)</b>                                |      |           |      |   |
| 1   |      |           |      |   |
| 2   |      |           |      |   |
| 3   |      |           |      |   |
|   | -    |           | -    |   |
| <b>Deduct: Payments made in advance (prepayments) (enter these as negative numbers)</b> |      |           |      |   |
| 1   |      |           |      |   |
| 2   |      |           |      |   |
|   | -    |           | -    |   |
| <b>Total deductions</b>   |      | -         |      | - |
| <b>Add:</b>   |      |           |      |   |
| <b>Creditors (must not include community infrastructure levy (CIL) receipts)</b>        |      |           |      |   |
| 1   |      |           |      |   |
| 2   |      |           |      |   |
|   | -    |           | -    |   |
| <b>Add:</b>   |      |           |      |   |
| <b>Receipts in advance (must not include deferred grants/loans received)</b>            |      |           |      |   |
| 1   |      |           |      |   |
| 2   |      |           |      |   |
|   | -    |           | -    |   |
| <b>Total additions</b>  |      | -         |      | - |
| <b>Box 8: Total cash and short term investments</b>                                     |      | 40,883.00 |      | - |

Please use other page(s) to explain further

CONFLICT OF INTEREST WITH BDO LLP

To be completed annually and minuted at a meeting of the smaller authority.

|                           |                         |
|---------------------------|-------------------------|
| Name of Smaller Authority | BRADPOLE PARISH COUNCIL |
|---------------------------|-------------------------|

I confirm that there are no conflicts of interest with BDO LLP.

I confirm the following conflicts of interest (please detail below:

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This was confirmed and minuted at the following meeting:

| Date of Meeting | Minute Reference |
|-----------------|------------------|
| 25 June 2024    | 23(xvi)          |

Signed (Clerk/RFO)

Print Name S. Goldsmith *S Goldsmith*

Signed (Chair) *A Rickard*

Print Name Cllr A. Rickard

*α*

CHANGE OF CONTACT DETAILS

Name of Smaller Authority: Bradpole Parish Council

County: Dorset

|                                | Clerk/RFO (Main contact)   | Chair   |
|--------------------------------|--|---|
| <b>Name</b>                    | Sandy Goldsmith (Bradpole Ward Clerk)<br>Will Austin (Bridport Town Clerk)   | CLlr Anne Rickard   |
| <b>Address</b>                 | Bridport Town Council<br>Mountfield<br>Rax Lane<br>Bridport<br>Dorset<br>DT6 3JP   | “Rydens”, Westown<br>Bothenhampton<br>Bridport<br>Dorset<br>DT6 4BQ |
| <b>Home telephone number</b>   | N/A  | 01308420908   |
| <b>Work telephone number</b>   | 01308456722  | N/A   |
| <b>Mobile telephone number</b> | 07944523084  | 07472536181   |
| <b>Email address</b>           | <a href="mailto:sandy.goldsmith@bridport-tc.gov.uk">sandy.goldsmith@bridport-tc.gov.uk</a><br><a href="mailto:will.austin@bridport-tc.gov.uk">will.austin@bridport-tc.gov.uk</a> | a.rickard@bridport-tc.gov.uk  |