

BRIDPORT AREA NEIGHBOURHOOD PLAN JOINT COUNCILS COMMITTEE

To: Appointed representatives of
Bridport Town Council and
Symondsburry Parish Council

Will Austin
Clerk to the Joint Committee
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30 May 2024

Dear Councillor,

You are summoned to attend a meeting of the **NEIGHBOURHOOD PLAN JOINT COUNCILS COMMITTEE** to be held on **Thursday 6 June 2024 at 10.00am at Mountfield, Rax Lane Bridport DT6 3JP**, when it is proposed to transact the undermentioned business. Virtual attendance can be made available for members of the public, provided a request is received by the Clerk, by midday on the day preceding the meeting.

Yours sincerely



Clerk to the Joint Committee

This meeting is open to the press and public

AGENDA

1. ELECTION OF CHAIRMAN FOR THE MUNICIPAL YEAR 2024-25

PUBLIC FORUM

Prior to the remainder of the Committee's meeting, a period of up to 30 minutes, or less as the case may be, will be allowed for members of the public present, who are electors or residents in the parishes of Bridport or Symondsburry, to ask questions and make statements in respect of items on the agenda of this meeting.

2. APOLOGIES

To receive apologies for absence submitted by members.

3. DECLARATIONS OF INTEREST

To receive any declarations of interest by members.

4. **ELECTION OF VICE CHAIRMAN FOR THE MUNICIPAL YEAR 2024-25**
5. **MINUTES OF LAST MEETING**
To note the notes of the informal (inquorate) meeting of the NPJCC held on 29 February 2024 ([enclosed](#)), and to approve the recommendations therein.
6. **IMPLEMENTING THE NEIGHBOURHOOD PLAN – ANNUAL MONITORING REPORT**
To consider a draft of the Annual Monitoring Report, [ENCL: 3908](#), and agree any actions arising.
7. **PLAN REVIEW TIMETABLE**
To receive a verbal update from the Project Manager, and agree any actions arising.
8. **BUDGET REPORT**
Town Clerk to report.
9. **OTHER INFORMATION UPDATE ITEMS**
To include any updates on:
 - Foundry Lea Working Group and related activities.
10. **DATES OF FUTURE MEETINGS**
To agree the dates for future meetings of the JCC, proposed to be 5 September 2024, 28 November 2024 and 27 February 2025.